



LOCATION RELEASE FORM

Student Producer: _____ Production Title: _____

Course #: _____ E-mail of Student Producer: _____ Phone # _____

Name and Address of Location Requested: _____

Date(s) of Shoot: _____ Time: _____ to _____
_____ Time: _____ to _____
_____ Time: _____ to _____

Summary of action/activity (what is the content of the shooting, any noise, special equipment, will you be using lights and electric cable, number of cast/crew etc.)

Student Producer certifies that they are informed of Oral Roberts University’s filming and safety policies and that none of these regulations will be violated while filming (please refer to the Student Production Handbook if you have any doubts about these regulations).

STUDENT PRODUCER SIGNATURE: _____ DATE: _____

Location Owner/Contact hereby grants permission for the Oral Roberts University student production detailed above (hereby referred to as the Producer) to use the property and adjacent area listed, and for the photographing and recording such scenes as Producer may desire, with the right to exhibit and license others to exhibit all or any part of said photographs and recordings in any manner Producer may desire without limitation or restriction of any kind. Said permission shall include the right to bring personal equipment (including props and temporary set materials) onto said property, and to remove the same after completion of work.

Producer hereby agrees to hold undersigned harmless of and from any and all liability and loss which the undersigned may suffer or incur by reason of any accidents or other damages to said property caused by any of Producer’s employees or equipment on or about the above mentioned premises. Producer shall leave said premises in substantially as good condition as when received, reasonable wear and tear in accordance with this agreement excepted.

The undersigned hereby warrants he or she is the owner or agent of said premises: that (s)he is fully authorized to enter into this agreement and has the right to grant Producer the use of said premises and each and all of the rights herein granted. Projects undertaken by Oral Roberts University students are for instructional purposes and are not intended for commercial use.

NAME OF PROPERTY OWNER/LOCATION CONTACT: _____

SIGNATURE OF PROPERTY OWNER/LOCATION CONTACT: _____

PHONE: _____ DATE: _____